

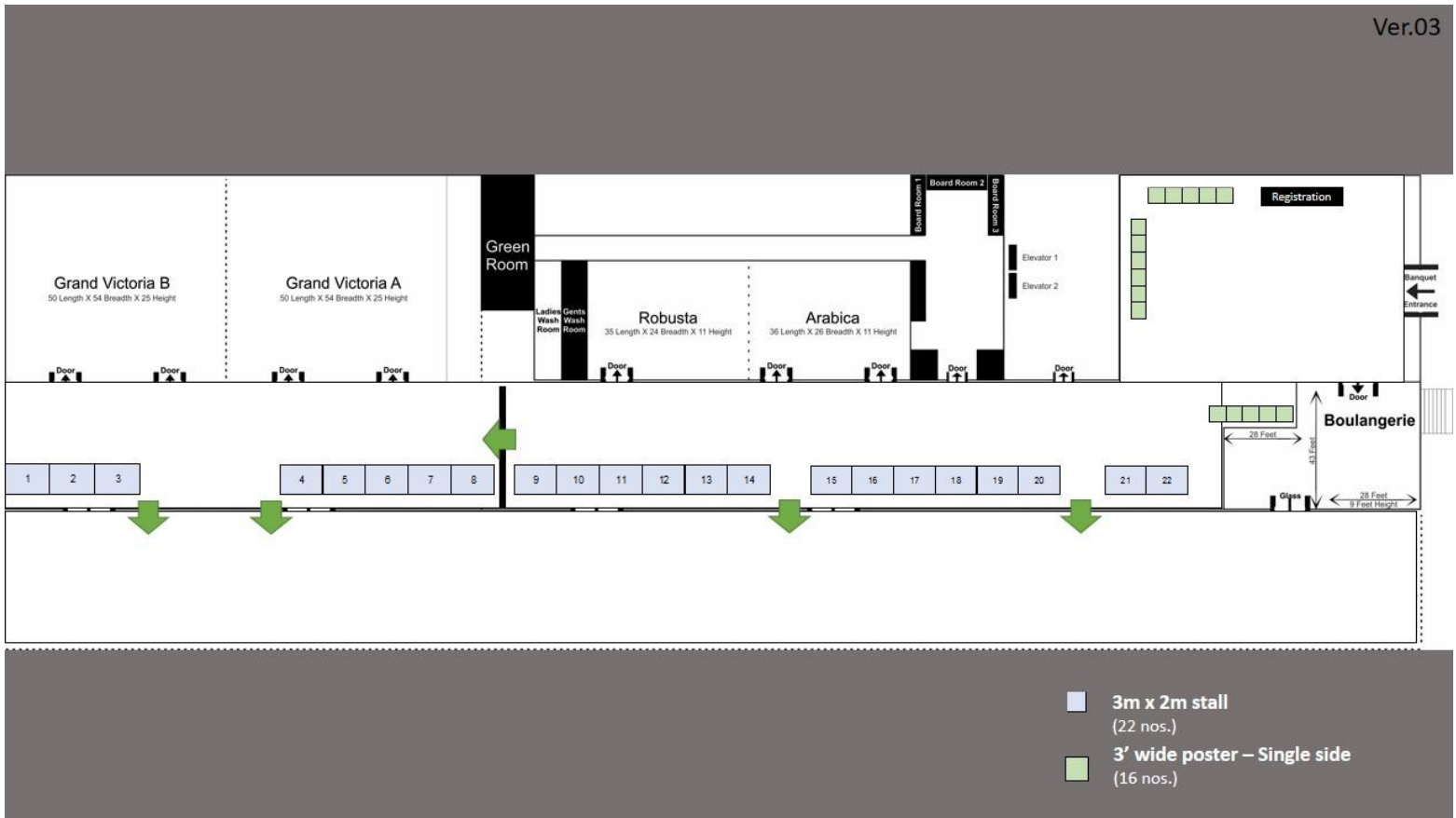


Exhibition Manual

Name of the Event:	DVCON 2019 (Design and Verification Conference and Exhibition)
Conference Dates:	September 25 – 26, 2019
Venue:	Radisson Blu, Bengaluru, 90/4 Outer Ring Road, Marathahalli Village, Bangalore
Exhibition Dates:	September 25 – 26, 2019
Exhibition Area:	Pre-Function Area
Exhibition Timings:	September 25, 2019 - 11:00 am to 06:30 pm September 26, 2019 - 11:00 am to 04:00 pm
Closure of the Exhibition:	04:00 pm on September 26, 2019
Concurrent Events:	Conference & Exhibition
Conference Secretariat:	MP Associates, Inc., 1721 Boxelder St., Ste. 107 Louisville, CO 80027
Conference Website:	www.dvcon-india.org
Conference & Exhibition Manager:	MCI GeTS India Pvt. Ltd. #302 - 4th Floor, Swastik House, Amar Jyothi Layout, Domlur, Bangalore – 560 071 M: +91 8130256373 E: Vaishali.khurana@mci-group.com

Exhibition Hall Layout

Ver.03



Exhibitor/ Sponsor Details

Company Name: _____

Primary Contact Person: _____

Contact Details: Ph: _____

E-mail: _____

Category: _____

Stall Number: _____

Representative Details
(Mandatory)

Please provide the following details of the representative who will be present at the Exhibition Stall from your company (for Exhibitor Passes).

Name of the Representative:

1. _____

Phone: _____ Email: _____

2. _____

Phone: _____ Email: _____

3. _____

Phone: _____ Email: _____

4. _____

Phone: _____ Email: _____

Kindly send us a copy of the photo id of the concerned representatives.

General Information

Each 3m x 2m space of exhibition (stall), the following elements will be provided:

- Shell space: 3m x 2m Shell space
- Height: 8 feet
- Carpet: 3m x 2m
- Table: 1 no. (40 cm (L) x 100 cm (W) x 60 cm (H))
- Chairs: 2 nos.
- Waste paper basket: 1 no.
- Plug Point (5 amp): 1 no.
- Spot lights: 3 nos.

Important Details

A) Exhibitor Move-in Schedule

September 25, 2019 – 05:00 am onwards (IST)

All exhibitors are requested to complete the set up within the given time. No workman will be allowed at the exhibition site after 08:00 am on September 25, 2019 under any circumstances. If the participants fail to occupy the stall by 12:00 noon on September 25, 2019 the DVCON 2019 Organizing Committee reserves the right to allot the vacant stalls to the waiting applicants.

B) Exhibitor Move-out Schedule

September 26, 2019 – 04:00 pm onwards

The exhibition hall must be cleared before 6:00 pm on September 26, 2019

C) Exhibitor Passes

- Exhibitor passes/ Badges will be issued from the assigned registration counter at the venue on September 25, 2019 – 12 noon onwards.
- Exhibitor passes would not provide access to Scientific Sessions and Social Events.
- Meal coupons/ Barcode will be provided to the number of passes which are allotted as per the category of sponsor/ exhibitor.

D) Stall Customizations

- No Stall Customization is allowed due to limited time available for setup.
- The standard power supply is 5 amps through the plug point mentioned above. Any extra power requirement should be requested in advance, which will be charged as per consumption @ Rs. 35 per unit plus service tax).
- Connection for extra power would be charged extra (Single Phase @ Rs. 1000/- per KW; Three Phase @ Rs. 1,500/- per KW)

We sincerely look forward to being of service to you and your firm. If you have any questions regarding the enclosed information or any additional requirements, please feel free to contact:

MCI GeTS India Pvt. Ltd.

Ms. Vaishali Khurana

#302 - 4th Floor, Swastik House, Amar Jyothi Layout, Domlur, Bangalore – 560 071

M: +91 8130256373

E: Vaishali.khurana@mci-group.com

Exhibition Infrastructure – Additional requirements

Mentioned below are the additional accessories you might want to opt for, at DVCON 2019. All additional requirements, other than the basic elements provided in the stall will be charged at an extra cost on rental basis. Kindly refer to the catalogue below for available products and the rentals. Kindly fill in your requirement in the table below and send it to the concerned person.



Executive Chair



VIP Sofa Single



VIP Sofa Double



Visitor Chair



Fibre Chair



Wooden Chair



Round Table
70cm(Dia) x 75cm(H)



Round Table (Cross leg)
90cm(Dia) x 75cm(H)



Bar Stool (Adjustable)
50cm (H)



Showcase
50cm(L) x 100cm(W) x 200cm(H)



Showcase
50cm(L) x 50cm(W) x 200cm(H)



Glass Counter
100cm(L)x50cm(W)x100cm(H)



Centre Table
120cm (L) x 45cm (W)



Standing Discussion Table



Table
105cm(L)x60cm(W)x70cm(H)



Side Rack
40cm(L) x 100cm(W) x 60cm(H)



PI - 17

Podium
50cm(L) x 50cm(W) x 100cm(H)



PI - 18

Podium
50cm(L) x 50cm(W) x 70cm(H)



PI - 19

Podium
50cm(L) x 50cm(W) x 50cm(H)



PI - 20

Brochure Rack



PI - 21

Round Table
80cm (Dia) x 75 (H)



PI - 22

Square Table
70cm(L) x 70cm(W) x 70cm(H)



PI - 23

Lockable door



PI - 24

System Panel



PI - 25

Glass Shelf Set of Three



PI - 26

Wooden Shelf Flat/Adjustable



PI - 27

Long Arm Halogen Light



PI - 28

Spotlight



PI - 29

Metal Halide



PI - 30

Power Socket 5 A/15A



PI - 31

Photo Clip T - Bolts



PI - 32

Waste Bin

Item code	Description	Size / Specification	Unit Cost in INR.	Unit Cost in US\$	Qty
PI-01	Executive Chair	Black/red	1750	25	
PI-02	VIP Sofa (1 Seater)	Black	3000	43	
PI-03	VIP Sofa (2 Seater)	Black	4500	64	
PI-04	Visitor Chair	Black	1000	14	
PI-05	Fibre Chair	Black	500	7	
PI-07	Round Table (Wooden Top)	70CM (dia) x 75CM (H)	1500	21	
PI-08	Round Table Cross Leg (Glass Top)	90CM (dia) x 75CM (H)	2000	29	
PI-09	Bar Stool (Adjustable Chrome leg with Cup)	50CM (H)	1500	21	
PI-10	Glass Showcase (Big with 2 downlights)	1M x 50CM x 2M (H)	4000	57	
PI-11	Glass Showcase (Small)	50CM X 50CM X 2M (H)	4000	57	
PI-12	Glass Counter	1M X 50CM X 1M (H)	3500	50	
PI-13	Centre Table (Black Glass Top)	1.20M (L) x 45CM (W)	1500	21	
PI-14	Standing Discussion Table	1.0M (H) x 70CM (Dia)	2000	29	
PI-15	System Counter (Table)	1.05M X 60CM X 75CM	1500	21	
PI-16	Side Rack (Lockable)	40CM X 1M X 60CM (H)	3500	50	
PI-17	System Podium	50CM X 50CM X 1 M (H)	3000	43	
PI-18	System Podium	50CM X 50CM X 70CM (H)	3000	43	
PI-19	System Podium	50CM x 50CM x 50CM (H)	3000	43	
PI-20	Brochure Rack		1000	14	
PI-21	Round Table (White Top)	80CM (dia) x 75CM (H)	2000	29	

PI-22	Square Table	1.2M X 45CM	1250	18	
PI-23	Lockable Door		4000	57	
PI-24	System Panel	1M x 2.5M (H) - White	2000	29	
PI-25	Glass Shelf (each)	30CM x 1M	2000	29	
PI-26	Wooden Shelf Flat / Adjustable (each)	30CM x 1M	2000	29	
PI-27	Long Arm Halogen Light	150W	800	11	
PI-28	Spot Lights	75W	550	8	
PI-29	Metal Halide	150W	1750	25	
PI-30	5A/13A Power Socket		500	7	
PI-31	Photo Clip / T-Bolt		550	8	
PI-32	Waste Basket		270	4	
PI-33	Plasma T V 42"	Rate/day	4500	64	
PI-34	Plasma T V 50"	Rate/day	5500	79	
PI-35	Lap top computers	Rate/day	1500	21	

Note:

- ❖ The above-mentioned rates for the elements mentioned are applicable for 2.5 days during the exhibition. Please note few elements, as mentioned will be chargeable on 'per day' basis.
- ❖ GST @ 18% will be levied on the Total Bill Amount.
- ❖ All payments with regard to services/ elements to be made in advance. This is mandatory as otherwise the order will not be considered as confirmed.
- ❖ Any theft or damage to property will be charged at market price to the Exhibitor.
- ❖ Double sided tapes or clips to display products may be used without any nail or screws fastened to the walls/ tables. Painting on panels is not allowed.
- ❖ Any change in the fascia will be entertained only after the completion of other priorities and extra charges of Rs. 500/- each.
- ❖ We will not be responsible for losses / damages to the delegates / organizer's Property.

**Details of Fascia
(Mandatory)**

Please provide the name of your company, the way you would like it to appear on the fascia (not to exceed 15 characters, including punctuations & spaces).

Stall No.: _____

Fascia Name: _____

Please send page no. 7 - 9 (duly filled with details) to:

Contact:

Ms. Vaishali Khurana

M: +91 8130256373

E: Vaishali.khurana@mci-group.com

Terms and Conditions

- Microphone or any promotional activities, hindering or disturbing another sponsor/exhibitor will not be permitted. This is a must to ensure smooth flow during the Exhibition. The number of representatives of the sponsor/exhibitor at the conference venue will be limited, depending on the extent of sponsorship, at the discretion of the organizing committee.
- All the prices are exclusive of applicable taxes.
- Please be advised that your registration/ order is not considered confirmed until payment has been received in full. Please note that all payments must be made in Indian National Rupees (INR).
- Cancellations would not be entitled for any refund.
- The Exhibition Committee reserves the right to modify or rearrange the floor plan or even cancel any sponsorship/Exhibitor, without assigning any reason thereof.
- Sponsorship / Exhibition will be allocated on first come first served basis only after the draft for the booking amount is en-cashed and the Organizers reserve the right to cancel the booking in the event of non-payment within the stipulated time.
- All booking forms must be accompanied with full payment and the above required details. Receipt and written confirmation of booking will be given after receiving full payment.
- Sponsor/exhibitor must not cause any damage to the walls, panels and other areas inside the hall/venue. In case of any such damage, the sponsor/exhibitor must indemnify the Organizers for the same.
- An appointed Electrical Contractor will execute all electrical connections inside the stall and other areas. The sponsors / exhibitors are required to intimate the organizers in writing on the additional points required by them at least 20 days in advance. Please note all extra points/connections would be charged on Pro-rata basis.
- The Exhibition Committee shall allocate the floor areas to meet the request of exhibitors as far as possible to their given preference but the same cannot be guaranteed by the Organising Committee.
- Companies wanting to import equipment or consumables for exhibition purpose should inform the conference secretariat at the time of booking to enable us to obtain International Trade Promotion Organization (ITPO) approval.

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